

Helpful suggestions for writing a successful query letter

Industry Professionals view query letters as a reflection of the writer's screenplay and writing skills.

1. Be original. Your query must stand out and should show the reader who you are.
2. Be brief and to the point.
3. Express confidence in your work and ability.
4. Describe your script in three or four sentences.
5. Keep the description of the story in the present tense.
6. Be sure to indicate the genera of your script.
7. When providing information about yourself and any film or writing-related background, be honest.
8. Keep a file of your query letter and list of whom you submit your letters to.
9. Proof read your work and double check that all names, subject titles are spelled correctly.
10. Include a SASE (Self addressed stamped envelope)

To whom should I address my query?

Address your query to the agent or executive directly. If you are querying a production company or studio, do not send your letter to the president of the company; address it to the vice president of development, head of development, or creative executive.

Query Letter Format

1. A query should be in a professional business letter format.
2. If you have an enclosure, fold the two pages as one.
3. No fancy fonts.
4. Use standard white 20lb bond paper.
5. Fold letter in thirds with the addressee's name, tile and address facing up.